Curriculum Committee

**April 15, 2022** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: ASG (Benjamin Melles), Dustin Bare, Nora Brodnicki, Rick Carino, Amanda Coffey, Jeff Ennenga, Megan Feagles (Recorder), Eden Francis, Sharron Furno, Sue Goff, Kerrie Hughes (Alternate Chair), Jason Kovac, Kara Leonard, Lupe Martinez, Patricia McFarland, Tracy Nelson, David Plotkin, Scot Pruyn (Chair), Lisa Reynolds, Terrie Sanne, Charles Siegfried, Tara Sprehe, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand, Jim Wentworth-Plato

**Guests:** Emily Cavaliere, Britany Ellerbrook, Kelly Love, Joan San-Claire, Shelly Tracy

**Absent**: George Burgess, Elizabeth Carney, Bev Forney, Dawn Hendricks, Shalee Hodgson, Alice Lewis, Mike Mattson, Cynthia Risan

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the April 1, 2022 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval
		1. Updated ESR-173 outline to include transferability to PSU and OIT
			1. *MCF updated outline and reuploaded Agenda Packet to website on 4/15/22*

*Motion to approve, approved*

1. **Course and Program Approvals**
2. **Accounting Amendments**

Joan San-Claire presented

* + 1. Accounting AAS
			1. Replacing BA-104 with MTH-050 or higher, removed BA-156, Added LIB-101 as an elective option. No total credit change
			2. Adding MTH-105 to electives. Adding language to MTH-050 about transferability.
			3. *MCF updated and reuploaded Agenda Packet to website on 4/15/22*

*Motion to approve, approved*

* + 1. Accounting Clerk CC
			1. Replacing BA-104 with MTH-050 or higher, removed BA-156, Added LIB-101 as an elective option. Total credits change from 45 to 45-48
			2. Adding language to MTH-050 about transferability.
			3. *MCF updated and reuploaded Agenda Packet to website on 4/15/22*

*Motion to approve, approved*

* 1. **Apprenticeship Changes**

Shelly Tracy presented

* + 1. Credits/Hours Changes: APR-128UL, APR-138UL
			1. Both changing from 1 credit, 24 LE/LA to 2 credits, 40 LE/LA
			2. hours were increased for more in depth study of the same major topics

*Motion to approve, approved*

* + 1. Amendments
			1. Construction Trades, General Apprenticeship AAS
				1. Changing Computation Related Instruction to be 3-5 credits instead of 4-5
				2. Adjusting Painter elective credits
			2. Construction Trades, General Apprenticeship CC
				1. Changing Computation Related Instruction to be 3-5 credits instead of 3-4
				2. Total credits change from 59-62 to 59-63
			3. Electrician Apprenticeship Technologies AAS
				1. Changing Computation Related Instruction to be 3-5 credits instead of 4-5
				2. Adjusting electives so students only have to take 90 total credits for most of the programs.
				3. Total credits change from 90-102 to 90-94
			4. Electrician Apprenticeship Technologies CC
				1. Changing Computation Related Instruction to be 3-5 credits instead of 3-4
				2. Total Credits change from 45-58 to 45-59.
			5. Industrial Mechanics and Maintenance Technology Apprenticeship AAS
				1. Total credits change from 90-94 to 90. Adjusting elective credits so students only have to take 90 total credits for the program.

*Motion to approve, approved*

* 1. **New Courses**
		1. CS-153
		2. Rick Carino presented
		3. Industry certification change. Cisco moved from 2-course certification to 3-course.

*Motion to approve, approved*

1. **Old Business**
	1. Review Membership
	2. Alternate Chair for 2 year term.
		1. Jason, Kerrie, Scot, and Dru will meet to discuss outreach to folks about volunteering to be Alternate Chair.
2. **New Business**
	1. **ISP 161 Course Creation, Edits, Inactivation, and Reactivation**
		1. Dru Urbassik presented
		2. Adding in information about designating how the General Education outcomes align with the Student Learning Outcomes
		3. Dru will bring back to ISP to update with Related Instruction info.
	2. **FYE Data and Including FYE in program**
		1. Kelly Love and Lupe Martinez presented
		2. Looking at updated FYE data regarding student Credit Momentum, Student Retention, and Time to Completion. Students who took FYE did better than students who didn’t in all three categories.
		3. Is there a way to ask departments to consider adding FYE-101 to their programs during the amendment process before approval?
			1. “Has FYE-101 been added. If not, why?”
			2. How would departments add the course if not every student is required to take it?
				1. If it’s part of the program, but the student doesn’t have to take it, they can get it waived, but would need to make up the credits
	3. **Course Review Helpful Tips**
		1. Library Info
		2. Gen Ed in SLOs
		3. Bring for next meeting. Ran out of time.
3. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: May 6, 2022 (8-9:30am)** |